

Commission of Public Works meeting, September 26, 2022  
Regular monthly business.

Commissioners present: Trey Stephens, Donnie Cooper, Mike Kellems, Jackie Keenan and Roy Shaw

Employees present: Danny Lowe, Ken Phillips and Christy Lowe

Visitors present: Carter Rhine, Larry Halicki, Michele Springsteen, Tom Springsteen, Autumn Stevens, Carl Culpepper and Wayne Heath

Place: New Ellenton Commission of Public Works  
100 South Main Street  
New Ellenton, SC 29809

Time: 7:00 PM

Chairman Mr. Trey Stephens presiding.

Mr. Trey Stephens opens with the Pledge of Allegiance and Ken Phillips said the prayer.

Mr. Trey Stephens welcomes everyone and asks that he or she state their name for the record.

Mr. Trey Stephens opened the floor to guest comments and questions.

Carter Rhine asked if CPW has heard from anyone concerning the golf course development. Danny Lowe stated the engineer nor developer has contacted him about this proposed project. Mr. Carter also asked Danny Lowe if he had talked to the developer about Summit Dr. Mr. Lowe stated he has talked to him.

Michele Springsteen asked about a Willingness to Serve letter that was mentioned in the July minutes and asked if it was for additional townhomes. Vice Chairman Donnie stated that it was a Willingness to Serve letter that had already be given to The Pines prior to Mr. Lowe working at CPW.

Wayne Heath discussed his high water bill with the Commissioners.

Mr. Trey Stephens states that approving the Financial Report for August 2022 is on the agenda and asks for a motion and a second. After discussion, Vice Chairman Donnie Cooper made a motion to accept the Financial Report; it was seconded by Commissioner Roy Shaw and carried.

Chairman Trey Stephens states that approving the minutes for August 22, 2022 is on the agenda and asks for a motion and a second. Commissioner Mike Kellems made a motion to accept the Minutes as written; it was seconded by Vice Chairman Donnie Cooper and carried.

Mr. Trey Stephens asks for any questions or comments. (none)

## OLD BUSINESS

Danny Lowe stated the RIA Grant has been submitted for review. Mr. Lowe stated we should hear something back by the beginning of the year if we were approved to receive the grant money.

Mr. Lowe stated there were 10 fire hydrants repaired.

Danny Lowe stated he has looked into what it would take to get the Dry Branch well back online. Mr. Lowe has talked with a couple well drillers to advise of cost as well. Danny stated this is not something urgent that has to happen right now but would like to know our options for future use of the well.

Danny Lowe reported water loss for the month of July at 8.8%.

Trey Stephens asked if we got Christ Central's problems resolved. Ken Phillips stated we found all the valves on our side and she is happy.

Danny Lowe stated after discussion last month about our Developers Policy Manual, he has our engineer looking at it. They have been running some numbers, doing some research on other systems and have suggested we discuss charging an impact fee for all new taps. After discussion, Vice Chairman Donnie Cooper made a motion add an impact fee to all new taps; it was seconded by Commissioner Roy Shaw and carried.

Danny Lowe presented the quote for First Net/AT&T for 3 phones and 4 tablets. The tablets will be used in conjunction with our new work order system to send out work orders to the field technicians versus paper work orders. After discussion, Donnie Cooper made a motion to switch to First Net for phones and tablets; it was seconded by Roy Shaw and carried.

Mike Kellems suggested to Director, Danny Lowe, researching and getting quotes on an outside company to complete the fire hydrant testing still needed in the system.

Mr. Trey Stephens asks is there any more old business. (none)

## NEW BUSINESS

Danny Lowe presented 3 quotes for roof repairs that need to be made to the Boatner pumphouse. Danny stated he tried to repair it himself but it is so dilapidated and needs extensive work done. After discussion, Jackie Keenan made a motion to approve C & B Roofing LLC to make repairs to pumphouse roof; it was seconded by Mike Kellems and carried.

Office Manager Christy Lowe presented a quote to re-do the floors in the conference room as well as a new conference room table, 2 storage cabinets and 2 rolling document stands for subdivision plans. After discussion, Donnie Cooper made a motion to approve quote for the floors and new furniture in the conference room; it was seconded by Mike Kellems and carried.

Ken Phillips, the Operations and Maintenance Supervisor, gave an update of field activities for August.

Ken Phillips stated he would like to get the field technicians and maintenance personnel winter jackets before cold weather gets here. Commissioners agreed this is within the uniform budget to purchase jackets for the field employees.

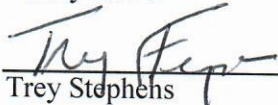
Danny Lowe reported that we had some lightning damage done at the Boatner pumphouse during a storm. We have filed a claim with the insurance company to cover costs associated with replacement of damaged equipment.

Jackie Keenan made a motion to adjourn; Mike Kellems seconds, all vote, so moved.


Attested by,



Director  
Danny Lowe

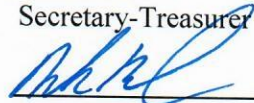


Chairman  
Trey Stephens

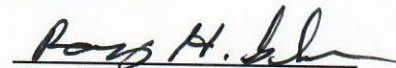


Vice Chairman  
Donnie Cooper

Secretary-Treasurer  
Jackie Keenan



Commissioner  
Mike Kellems



Commissioner  
Roy Shaw